

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
JUNE 13, 2023

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News

FLAG SALUTE

ROLL CALL

Members Present – Laura Vargas, Gina McQuin, David Amanullah, Mark Salemi, Joe Giammarella
Members Absent – Glen Grimes, Shannon Marren, Jairo Rodriguez, MaryAnn Perro
Also Present - Michele Pillari, Paul Murphy, Adam Weiss

ACKNOWLEDGMENT OF RETIREES

- Nancy Munro – 28 years
- Anna Maria Tundo – 26 years
- Donna McCluskey – 26 years
- Kerry McGlame – 22 years
- Sharon Riggi – 20 years
- Lynn Meeker – 16 years

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

ANNUAL APPOINTMENTS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by VARGAS Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following Annual Appointments numbers 223-371 through 223-386 for the 2023-2024 school year.

Roll Call: 5 YES

223-371 - APPOINTMENT OF TREASURER OF SCHOOL MONIES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify the appointment of Heather Barkenbush, Treasurer of School Monies, for the 2023-2024 school year. Salary \$3,683.

223-372 -APPOINTMENT OF SCHOOL BOARD AND LABOR RELATIONS ATTORNEY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Adam Weiss of Busch Law Group, as Board and Labor Relations Attorney, for the 2023-2024 school year, at \$170 per hour, as per attached agreement.

223-373 -APPOINTMENT OF SCHOOL AUDITORS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Wielkotz & Company Auditors, as per enclosed professional service agreement for the 2023-2024 school year. Approximate cost \$24,250 per year.

223-374 - ED-DATA SERVICES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Ed-Data Services to provide cooperative purchasing bidding services for the 2023-2024 school year at \$6,240 per year.

223-375 - BROWN & BROWN BENEFIT ADVISORS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Brown & Brown Benefit Advisors as Health Insurance advisor for the 2023-2024 school year.

223-376 - APPOINTMENT OF SCHOOL INSURANCE BROKER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of Fairview Insurance Agency as insurance broker of record, for the 2023-2024 school year.

223-377 -MILEAGE REIMBURSEMENT RATE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the mileage Reimbursement Rate at State of NJ allowance - .47 cents per mile effective July 1, 2023.

223-378 -PETTY CASH FUND

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to establish the following Petty Cash Funds and their custodians for the 2023-2024 school year:

Office/School	Custodian of Monies	Amount
Superintendent's Office	Christine Heil	\$ 300
Business Office	Patrycja Rogacki	\$1,000
Beatrice Gilmore School	Carmela Christoforatos	\$1,000
Charles Olbon School	Dawn Maxwell	\$1,000
Memorial School	Jeannie Manzi	\$1,000
School #1	Linda Perez	\$1,000
ECC	Dolores Reda	\$1,000
Child Study Team	Rita Pascrell	\$ 200

223-379 - BANK DEPOSITORIES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, that the following institutions be designated as depositories for the accounts as indicated for the period July 1, 2022 to June 30, 2023:

WELLS FARGO General, Agency, Payroll, Debt Services, Unemployment Trust, FSA Account

PNC BANK Lunch Program Account.

BE IT FURTHER RESOLVED, that authorization be granted to the President, and in his/her absence, the Vice-President, the Board Secretary, and the Treasurer of School Monies, to sign warrants and documents on behalf of the Board of Education for the General Fund. The Superintendent and the Business Administrator be authorized to sign warrants for the Agency Account, Lunch Program Account.

BE IT FURTHER RESOLVED, that authorization be granted to the Business Administrator and Principal of each respective school to sign warrants and documents for each schools activity account.

223-380 - DESIGNATION OF NEWSPAPER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to designate The North Jersey Herald News, as the official newspaper for the placement of legal ads and other purposes as deemed necessary and The Record as official alternate newspaper.

223-381 - APPOINTMENT OF SCHOOL DOCTOR

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the appointment of St. Joseph Family Medicine-School Doctor, for the 2023-2024 school year at an approximate cost of \$4,400.

223-382 - SUBSTITUTE RATES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the substitute teacher and nurse salaries for the 2023-2024 school year as follows:

- Daily per diem Substitute Teachers: \$125
- Daily per diem Substitute Aide \$80
- Daily per diem Substitute Nurses: \$175
- Long term Substitute Teachers
(more than 10 consecutive days) \$130
- Long term Substitute Teachers Highly
Qualified Fully Certificated: \$175
- Substitute Custodians no Black Seal \$20/hr.
Substitute Custodian w/ Black Seal \$22/hr.

223-383- FIELD TRIPS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached field trips list for the 2023-2024 school year.

223-384-ANTICIPATED CONTRACTS TO BE RENEWED, AWARDED OR TO EXPIRE – 2023-2024

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, pursuant to PL2015, Chapter 47 the Woodland Park Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.(See Attached)

223-385 - POLICIES AND PROCEDURES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve Board re-adoption of the Woodland Park Board of Education Policy Manual, Woodland Park Board of Education District Procedural Manual and Woodland Park Board of Education Special Education, Speech, Basic Skills Instruction, English as a Second Language and Impact Procedural Manual as presently constituted and further that all elements remain subject to future review and update pending subsequent approval by the Board. Copies are available in the Superintendent's Office for review.

223-386 - CURRICULUM AND TEXTBOOKS ADOPTION

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve The New Jersey Administrative Code 6:8-4.3(a) 31 requires the Board of Education annually approve the Curricula and the Courses of Study used by the school district. Inclusive in the list is the Basic Skills Subjects, Infused Curricula, Textbooks, Workbooks, Special Subject Area and Supportive Instructional Areas. Copies of the Curricula and the Courses of Study are available in the Superintendent's Office for review.

223-387 - APPROVAL OF MINUTES

Motion by VARGAS Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the May 8, 2023 workshop, May 15, 2023 regular and the May 25, 2023 special meetings.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the May 8, 2023 workshop and the May 25, 2023 special meetings.

Roll Call: 5 YES

SUPERINTENDENT'S REPORT

HIB report:

In accordance with N.J.S.A.18A:17-46 the superintendent must report the number of times a preliminary determination was made that an incident or complaint was found to be outside of the scope of HIB for the purpose of the State's monitoring of the school district. For the 2022-2023 school year, there have been 27 such determinations.

SSDS report:

For the Reporting period 1 Sept-Dec 22 these were the incidents:

- 2 acts of violence (fighting), 3 "other incidents leading to removal"
- 0 acts of vandalism, or incidents involving substances or weapons.
- 4 confirmed HIBs and 1 alleged HIB
 - The nature of the HIBs included 3 for "other distinguishing characteristics", and 1 for "race and/or color"
 - In two instances, offenders were given 2 days in-school suspension and in all cases parent conferences, restorative practices, and student counseling were imposed to reduce HIBs.
 - Kerry McGlame was the lead investigator in all investigations
 - The status of all investigations are closed.

For training:

There were 16 programs and 11 trainings offered in the district.

Prekindergarten:

At CO, we enjoyed our End of the Year performances by the prek4 students.

CO School

CO congratulates the Kindergarten Class of 2023 and this week we clap out our wonderful second graders!

Second graders visited BG for the Grade 3 orientation at BG School and are excited to make the transition.

Grade 2 students enjoyed a special end of the year celebration this week and received personalized beach towels generously donated by the COHSA. CO School had schoolwide Summer Reading Assembly and is excited to read *The Boy Who Harnessed The Wind* as a school community.

BG School

5th grade instrumental music students performed in an end-of-year music showcase!

5th grade general music and 4th grade recorder showcase-nice job Mrs. Maldonado

3rd grade Orientation

5th grade Wild and Wacky

5th grade clap out Friday at 12:15

ODOB

4th grade LEAD celebration

Americanism Essay winners being honored at The American Legion Women's Auxiliary tomorrow night

Mrs. Herrmann led the way for BG students to create and send Thank You/Appreciation cards for Memorial Day

Amazing Field Day-thank you BGHSA and Mr. Pomante

Memorial School

Math

ELA

Students continue to participate in assemblies and continue to receive their copy of *The Boy Who Harnessed the Wind* for the One District. One Book Initiative.

Buildings and Grounds

ECC is coming along turn over date should be around the second week of August.

Custodians are preparing for summer deep clean and repairs.

All security drill for school year have been completed.

BUSINESS ADMINISTRATOR'S REPORT

Mr. Murphy apologized for late start to tonight's meeting. He reported that the construction at ECC is on schedule to open in September. He also reported that on tonight's agenda we will be awarding contract for the HVAC project. He stated that unfortunately, due to market conditions and unforeseen conditions, not all of the original scope of work will be able to take place at this time. The work to be done at this juncture is all of Beatrice Gilmore, including the gym and Memorial School gym. The rest to be completed when funds become available.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by VARGAS Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following consent agenda numbers 223-388 through 223-399.

Roll Call: 5 YES

223-388 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the months of March 2023 & April 2023 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of March 31, 2023 & April 30, 2023 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

223-389 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of March 2023 & April 2023.

March

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-217-100-00-00-065	Salaries	\$123,750.00	(\$5,000.00)	\$118,750.00
11-000-219-104-00-00-065	Salaries of Other Profes	\$116,479.00	\$5,000.00	\$121,479.00
11-000-222-100-00-00-065	Salaries	\$ 51,157.00	(\$6,700.00)	\$ 44,457.00
11-000-251-340-00	Purchased Tech Services	\$ 67,100.00	(\$1,000.00)	\$ 66,100.00
11-000-251-592-00	Miscl Purch Services	\$ 17,475.00	\$1,000.00	\$ 18,475.00
11-190-100-340-00	Purch Technical Services	\$117,640.00	(\$5,400.00)	\$112,240.00
11-190-100-610-00	General Supplies	\$178,600.00	\$5,400.00	\$184,000.00
11-204-100-101-00-00-065	Salaries of Teachers	\$ 91,070.00	\$6,700.00	\$ 97,770.00
20-218-200-105-00-00-000	Salaries of Sec & Cler	\$112,350.00	(\$5,000.00)	\$107,350.00
20-218-200-420	PEA SS Cleaning Repair	\$ 20,931.00	\$5,000.00	\$ 25,931.00

April

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-216-100-00-00-070	Salaries	\$110,824.00	\$3,000.00	\$113,824.00
11-000-216-320-00-00-065	Purchased Professional	\$ 17,249.00	(\$15,000.00)	\$ 2,249.00
11-000-216-320-00-00-070	Purchased Professional	\$ 34,749.00	(\$3,000.00)	\$ 31,749.00
11-000-219-104-00-00-065	Salaries of other Profes	\$121,479.00	\$16,000.00	\$137,479.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$113,650.00	(\$16,000.00)	\$ 97,650.00
11-000-221-176-00-00-060	Salaries Math & Literacy C	\$ 8,000.00	(\$100.00)	\$ 7,900.00
11-000-221-600-20-00-065	Supplies & Materials	\$ 1,200.00	\$100.00	\$ 1,300.00
11-000-251-340-00	Purchased Tech Services	\$ 66,100.00	(\$350.00)	\$ 65,750.00
11-000-251-592-00	Miscl Purch Services	\$ 18,475.00	\$100.00	\$ 18,575.00
11-000-251-600-00	Supplies & Materials	\$ 9,050.00	\$250.00	\$ 9,300.00
11-000-261-420-00	Clean Repair & Maint Svc	\$236,300.00	(\$100.00)	\$236,200.00

11-000-261-610-00	Teneral Supplies	\$ 44,900.00	\$100.00	\$ 45,000.00
11-000-291-220-00	Social Security Cont	\$250,000.00	\$4,506.29	\$254,506.29
11-000-291-260-00	Workmen's Compensation	\$140,000.00	(\$4,506.29)	\$135,493.71
11-190-100-320-00	Purchased Pro-Ed Svc	\$ 13,500.00	(\$1,600.00)	\$ 11,900.00
11-190-100-340-00	Purch Technical Svc	\$112,240.00	\$100.00	\$112,340.00
11-190-100-610-00	General Supplies	\$184,000.00	\$2,600.00	\$186,600.00
11-204-100-101-00-00-065	Salaries of Teachers	\$ 97,770.00	\$15,000.00	\$112,770.00
11-240-100-610-10-00-060	Bilingual Gen Supplies	\$ 500.00	(\$300.00)	\$ 200.00
11-240-100-610-20-00-065	Bilingual Gen Supplies	\$ 1,000.00	(\$300.00)	\$ 700.00
11-240-100-610-30-00-070	Bilingual Gen Supplies	\$ 1,000.00	(\$500.00)	\$ 500.00

223-390 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$465,235.56, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#74	\$232,243.63
#75	\$144,017.16
#L72	\$ 88,974.77

223-391-HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby reaffirms the Superintendent's decision in HIB Investigation # 2023-41, for the reasons set forth in the Superintendent's decision to the student's parents.

223-392-APPROVAL OF NEW SUBSTITUTE LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for May of the 2022-2023 school year, as per the Northern Regional Educational Services.

223-393-COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE (SOA) – 2023-2024

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve submission to the NJDOE of the 2023-2024 Comprehensive Equity Plan Statement of Assurance extension, as attached.

223-394-ACCEPTANCE OF RESIGNATION – T. PASQUINO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Tina Pasquino, teacher at CO, effective June 30, 2023.

223- 395-ACCEPTANCE OF RESIGNATION – I. CORSETTO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to accept the resignation of Isabel Corsetto, PT aide, effective June 30, 2023.

223-396- ACCEPTANCE OF RESIGNATION – S. ABU DURRA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify acceptance of resignation of Sammar AbuDurra, lunch aide, effective October 17, 2023.

223-397 - APPROVAL TO RESCIND APPOINTMENT – C. GALASSO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to rescind the appointment of Courtney Galasso, previously approved at the March 20, 2023 meeting.

223-398-RATIFY APPROVAL TO DISCONTINUE PAID ADMINISTRATIVE LEAVE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to discontinue paid administrative leave for employee ID #4599, effective 6/5/23.

223-399- TERMINATION OF EMPLOYMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to terminate employment due to abandonment of position, for employee ID#4725, effective May 12, 2023.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

PERSONNEL:

223-400 - CONTRACT APPROVAL 2023-2024 – P. MURPHY

Motion by: SALEMI seconded by: MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the employment contract for Paul Murphy, School Business Administrator/ Board Secretary, for the 2023-2024 school year, @ \$133,676. The Board president is hereby authorized and directed to execute the employment contract that is substantially in the same form as the one attached hereto.

Roll Call: 5 YES

223-401-APPOINTMENT OF HIRE – S. ROLLO

Motion by: SALEMI seconded by: MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Sabrina Rollo, as an elementary teacher at CO, BA, Step 1, \$58,080, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

Roll Call: 5 YES

The following personnel items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion. Any item deemed controversial can be removed and voted on as a separate agenda item.

Motion by GIAMMARELLA Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following personnel agenda numbers 223-402 through 223-412.

Roll Call: 5 YES

Resolution 223-412 was approved with the removal of Dustin Walters.

223-402-APPOINTMENT OF HIRE – A. ALMONTE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Aimee Almonte, as a districtwide School Psychologist, MA, Step 1, \$64,530, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

223-403-APPOINTMENT OF HIRE – J. FAGAN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jennifer Fagan, as math teacher at Memorial, BA, Step 1, \$58,080, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

223-404- APPROVAL OF 2023 EXTENDED SCHOOL YEAR PERSONNEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year (ESY) personnel in accordance with N.J.A.C. 6A:14-4.3 © as listed
Child Study Team

School Psychologist - Aimee Almonte

10 hours per case @ \$40/hr. -As needed for IEP Meetings

223-405-APPOINTMENT OF HIRE-LEAVE REPLACEMENT – J. KISER

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Joshua Kiser, as a leave replacement teacher at Memorial, at \$175 per diem, no benefits. Effective September 1, 2023-January 19, 2024.

223-406-APPOINTMENT OF HIRE-LEAVE REPLACEMENT – J. LINDSEY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Jayda Lindsey, as a school guidance counselor leave replacement, at \$175 per diem, no benefits. Effective September 5, 2023-December 22, 2023.

223-407-APPOINTMENT OF HIRE - SUMMER CUSTODIAL HELP 2023

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment the following for 2023 summer custodial help, 5 hours per day @ \$14.50/hr., effective June 19, 2023-August 31, 2023.

Tyler Mulroony, John Hautay & Justin Pagvirigan

223-408-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL & RATIFY APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve and ratify approval of the attendance and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2022-2023 school year.

Name	Activity	Date	Fee	Travel	Total
Meghan McGinnis	G&T Enrichment Roundtable Workshop	6/14/23	NA	NA	NA
Christine Hiel	Criminal History Record Check Training Program	6/6/23	NA	NA	NA
Delores Reda	Google Intermediate Training for Secretaries	6/26/23	\$110/ea	NA	\$220
Dawn Maxwell		6/27/23			
Tara Pearce	Kids Yoga Stories (Virtual)	Sessions April-May	\$297	NA	\$297

223-409-WORKSHOP/TRAVEL REIMBURSEMENT APPROVAL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attendance of and costs of attendance including registration fees and statutorily authorized travel expenditures for the following listed district employees for the 2023-2024 school year.

Name	Activity	Date	Fee	Travel	Total
Suzanne Socha	Summer Coaching Co-op and Literacy Leaders Meet Up	7/25-7/27 2023	\$600	NA	\$600

223-410- RATIFY APPROVAL OF ADDITIONAL HOURS – PRE-K LUNCH AIDES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of extra hours as classroom aides for the following Pre-K lunch aides, Majdouline Benjelloun, Mary Kaywork and Nadica Zecevic, not to exceed 2 hours each per day at a rate of \$25/hr., for following dates; 6/6, 6/7, 6/8, 6/12, 6/13.

223-411- APPROVAL OF EXTRA HOURS – K. LEARY

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve extra hours for Kimberly Leary, to plan professional development for pre-school staff for the upcoming school year and to work on schedules. Effective 1 week during the summer, 5 hours per day, at \$40/hr.

223-412-APPROVAL OF STAFF TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve transfers of the following staff members, as listed:

Last Name	First Name	From School	To School	Grade and Position
Omran	Douna	CO	BG	LLD Gr. 3-5
Brunini	Michele	BG	ECC	Pre-K 4

223-37A-APPROVAL OF APPOINTMENT OF PART TIME AIDES FOR THE 2023-2024 SCHOOL YEAR

Motion by: SALEMI seconded by: AMANULLAH

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following part time classroom aides for the 2023-2024 school year as follows: **(Guide movement and/or salary increment changes are pending the settlement of the new WPEA collective bargaining agreement)**

Last Name	First Name	Position	Salary
Farraye	Hayley	Aide	25.00/hr.not to exceed 27 1/2 hrs. per wk.
Schleicher	Kathleen	Aide	25.00/hr.not to exceed 27 1/2 hrs. per wk.

Roll Call: 5 YES

223-38A - APPROVAL OF NEW SUBSTITUTE LIST

Motion by: MCQUIN seconded by: SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for June of the 2022-2023 school year, as per the Northern Regional Educational Services.

Roll Call: 5 YES

223-39A- APPOINTMENT OF HIRE – K. ROHRBACKER

Motion by: SALEMI seconded by: MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Karen Rohrbacker, as an ELA teacher at Memorial, MA, Step I, \$64,530, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

Roll Call: 5 YES

223-40A- APPOINTMENT OF HIRE – S. PECORINO

Motion by: MCQUIN seconded by: SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Stacy Pecorino, as a SpEd teacher at Memorial, MA, Step I, \$64,530, for the 2023-2024 school year, as per current WPEA agreement. (Salary changes are pending settlement of the new WPEA collective bargaining agreement).

Roll Call: 5 YES

223-41A – APPROVAL OF STAFF CLASS CHANGE

Motion by: MCQUIN seconded by: SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve staff class changes as follows, effective September 1, 2023:

Christina McGarrity – from MA, Step 6, \$67,980 to MA+30, Step 7, \$75,720

Roll Call: 5 YES

223-42A-APPROVAL OF STAFF TRANSFERS

Motion by: MCQUIN seconded by: SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve transfers of the following staff members, as listed:

Last Name	First Name	From School	To School	Grade and Position
Masefield	Laura	Memorial	BG	Grade 4

Roll Call: 5 YES

FINANCE:

223-413 -APPROVAL OF CONTRACT – DELTA-T GROUP- ESY PROGRAM

Motion by: VARGAS seconded by: SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Delta-T Group, to provide Speech Therapy Services for the ESY program, at a rate of \$100/hr., 3.5 hrs. per day, effective 7/10/23-8/17/23.

Roll Call: 5 YES

223-414 -ACCEPTANCE OF GRANT

Motion by MCQUIN Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept grant from NJSIG Policy 3710, Safety Grant program, in the amount of \$2,000, for the purposes set forth in their safety grant application, which is attached hereto. The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

Roll Call: 5 YES

223-415 -APPROVAL OF DELTA DENTAL PLAN RENEWAL

Motion by VARGAS , seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept contract proposal submitted by Delta Dental NJ, effective July 1, 2023 through June 30, 2025, at a rate of \$98.64 per month, per full time employee. (No rate increase)

Roll Call: 5 YES

223-416-ACCEPTANCE OF FY2023 FUNDING OF CAPITAL MAINTENANCE AND EMERGENT PROJECT GRANT

Motion by VARGAS Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept grant in the amount of \$29,600 from the NJSDA and NJDOE, as allocated for capital maintenance needs.

Roll Call: 5 YES

223-417- APPROVAL OF WIRING INSTALLATION - LTW

Motion by VARGAS Seconded by MCQUIN

BE IT RESOLVED by the Woodland Park Board of Education, upon the recommendation of the superintendent, to award the contract to LTW, to conduct emergency installation wiring at the Early Childhood Center, due to change orders from unforeseen conditions of building renovations and maintaining the timeline for project completion/school opening. Estimated cost of installation total \$33,529.97.

Roll Call: 5 YES

223-418 - TRANSPORTATION CONTRACT – 2022-2023

Motion by VARGAS Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract for the following 2022-2023 bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
Q2856	Windsor Learning Center	Ace School Bus Tran	1	4,725.00	6/5/23-6/23/23

Roll Call: 5 YES

223-419-AWARD OF CONTRACT- WOODLAND PARK BOARD OF EDUCATION MEMORIAL MIDDLE SCHOOL, CHARLES OLBON SCHOOL & BEATRICE GILMORE SCHOOL MECHANICAL IMPROVEMENTS

Motion by VARGAS Seconded by AMANULLAH

WHEREAS, a recommendation was made by the Superintendent of Schools and the Business Administrator to the **Woodland Park Board of Education (“Board”)** to seek a contract for construction services and materials for renovations at the Woodland Park Board of Education Memorial Middle School, Charles Olbon School & Beatrice Gilmore School Mechanical Improvements (hereinafter the “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Friday, June 2, 2023, the Board received the following bids from potential bidders in accordance with N.J.S.A.18A:18A-1, et seq.:

BIDDER	BASE BID	ALT. 1	ALT. 2	ALT. 3	ALT. 4	ALT. 5
Javier Construction	\$1,296,627	\$2,116,248	\$1,868,005	\$288,734	\$343,246	\$286,702

WHEREAS, the bid submitted by Javier Construction has been reviewed and determined to be in compliance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the Bid Specifications, and

WHEREAS, the Board, has considered the recommendation of the Superintendent of Schools, the Business Administrator, and the Construction Professionals and approves same;

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to Javier Construction in the amount of \$1,296,627, base bid and alternate bid #3-\$288,734 and alternate bid #4-\$343,246, as the lowest responsive bidder in accordance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the Bid Specifications.
Roll Call: 5 YES

223-420- APPROVAL OF CONTRACT – AMP FX

Motion by VARGAS Seconded by MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Amp FX, to provide technical/staffing services to livestream Board of Education meetings, for the 2023-2024 school year, at a rate of \$130/hr., 2 hour minimum per event.

Roll Call: 5 YES

223-421-TRANSFER OF CURRENT YEAR SURPLUS TO CAPITAL RESERVE ACCOUNT

Motion by VARGAS Seconded by MCQUIN

WHEREAS, NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into a Capital Reserve Account at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Woodland Park Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve Account at year end, and

WHEREAS, the Woodland Park Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Woodland Park Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Roll Call: 5 YES

223-43A-APPROVAL OF CONTRACT – EASTERN DATACOM – TELEPHONE SYSTEM

Motion by: VARGAS , Seconded by: MCQUIN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve purchase and installation of Eastern Datacomm VoIP phone system, at a cost of \$118,000, pricing as per Sourcewell State Contract #022719-MBS.

Roll Call: 5 YES

BUILDINGS & GROUNDS

223-422-SCHOOL BUS EVACUATION DRILLS FOR 2022-2023 SCHOOL YEAR

Motion by VARGAS Seconded by MCQUIN

WHEREAS, School Bus Evacuation Drills are to be conducted and documented each school year; and

WHEREAS, pursuant to the New Jersey Administrative Code (NJAC 6A:27 – 11.2) School Bus Emergency Evacuation Drills must be organized and supervised by school administrators and conducted twice each school year for all students who are transported to and from school; and

WHEREAS, the school bus driver and bus aide shall participate in the emergency exit drills; and

WHEREAS, the Woodland Park School District Schools listed below have completed mandated School Bus Evacuation Drills,

BE IT RESOLVED that the Woodland Park Board of Education ratifies the action of the Superintendent in approving the implementation and documenting School Bus Evacuation Drills for the 2022-2023 school year pursuant to the New Jersey Administrative Code (N JAC 6A:27- 11.2) where School Bus Emergency Evacuation Drills must be conducted twice each school year.

Drill 1:

School: Beatrice Gilmore
Date: 11/3/22
Time: 8:08 am
Location: 1075 McBride Ave, Woodland Park, NJ 07424
Route number(s): 2005, BGT1
Person overseeing: Ms. Tomback and Mr. Pomante

School: Charles Olbon
Date: 11/7/22
Time: 8:40 am - 8:50
Location: 50 Lincoln Lane, Woodland Park, NJ 07424
Route number(s): 2642, 2013, CO-T1, CO-T2
Person overseeing: Ms. Nussbaum and Ms. Sanducci

School: Memorial
Date: 10/12/22
Time: 8:12 am
Location: 15 Memorial Drive, Woodland Park, NJ 07424
Route number(s): M-T2, 2570, 2643
Person overseeing: Mr. Scholtz and Ms. McGarrity

Drill 2:

School: Beatrice Gilmore
Date: 4/3/23
Time: 2:43 pm
Location: 1075 McBride Ave, Woodland Park, NJ 07424
Route number(s): 2005, BGT1
Person overseeing: Ms. Tomback and Mr. Pomante

School: Charles Olbon
Date: 4/20/23
Time: 8:40 am
Location: 50 Lincoln Lane, Woodland Park, NJ 07424
Route number(s): 2695, 2642, 2013
Person overseeing: Ms. Nussbaum and Ms. Dizzia

School: Memorial
Date: 4/5/23
Time: 8:07 am
Location: 15 Memorial Drive, Woodland Park, NJ 07424
Route number(s): M-T2, 2570, 2643
Person overseeing: Mr. Scholtz and Ms. Reilly

**All original documentation is on file in the Office of Transportation*
Roll Call: 5 YES

POLICY:

223-423 - APPROVAL OF NEW POLICIES & REGULATIONS – 2ND READING & ADOPTION

Motion by MCQUIN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2nd reading & adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R2520	Instructional Supplies	Mandated
R4217	Use of Corporal Punishment	Recommended
R6115.01	Federal Award/Funds Internal Controls Allowability of Costs	Mandated
R6115.04	Federal Funds Duplication of Benefits	Mandated

Roll Call: 5 YES

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Lauren Colangelo – Mrs. Colangelo stated that she is disappointed as to the lack of action taken in a bullying incident with her daughter, which was discussed with the full board in a private session meeting. She said she reported it to the principal and guidance counselor but a report was never filed. She then contacted the County Superintendent who told her what the timelines were for HIB cases. She said she was told that the case was inconclusive as one student was out of school for 10 days so they couldn't be questioned and the other denied it. She stated she was very disappointed that a child could be called racial slurs and the result is inconclusive just because a kid is absent.

Dr. Pillari responded to Mrs. Colangelo that she understood she was upset and after the private session meeting, in her opinion, they have been very attentive to everything that she has brought to their attention. She stated that just because it was found inclusive at this time, if the child returns to school, the case could be reopened and the investigation can be continued. She stated the only reason it was found to be inclusive is because of the student's absenteeism and the 10 day time frame in which you legally have to conduct the investigation.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:47 p.m. by VARGAS, seconded by MCQUIN

Voice Vote: 5 YES

Motion to return to Regular Session at 8:14 p.m. by VARGAS, seconded by GIAMMARELLA

Voice Vote: 5 YES

ADJOURNMENT

Motion to adjourn at 8:15 p.m. by VARGAS, Seconded by MCQUIN

Voice Vote: 5 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES**

ITEMS DISCUSSED:

- The Superintendent discussed HIB case #'s 2023-52, 2023-53, 2023-55, 2023-56, 2023-57, 2023-58, 2023-60, 2023-62, 2023-63, 2023-64